

**The North Fork Board of Education met for the purpose of organization on Monday, January 14, 2013 at 7:00 p.m. at the Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.**

**\* The 2012 Board President presided as President Pro-Tem at the Organizational Meeting until the 2013 Board President was elected.**

**The Pledge of Allegiance was led by Mr. Snow.**

**The following members were present: Mr. Ben Bandy, Mr. Robert Krueger, Mrs. Theresa Magers, Mr. Bernard Snow, and Mrs. Lori Stradley.**

**The meeting was called to order by Mr. Snow at 7:03 p.m.**

**2013-01-0001**

**Nomination of Board President**

**Mr. Krueger nominated Mrs. Magers for President.**

**Mr. Bandy nominated Mr. Snow for President.**

**Mr. Bandy moved, seconded by Mrs. Magers, that the nominations be closed .**

**Roll call vote for president was taken as follows:**

<b>Mr. Bandy</b>	<b>-</b>	<b>Mr. Snow</b>
<b>Mr. Krueger</b>	<b>-</b>	<b>Mrs. Magers</b>
<b>Mrs. Magers</b>	<b>-</b>	<b>Mrs. Magers</b>
<b>Mr. Snow</b>	<b>-</b>	<b>Mr. Snow</b>
<b>Mrs. Stradley</b>	<b>-</b>	<b>Mr. Snow</b>

**Mr. Snow was elected President by a vote of 3-2.**

**Mr. Snow assumed the Chair.**

**2013-01-0002**

**Nomination of Board Vice President**

**Mr. Bandy nominated Mrs. Stradley for Vice President.**

**Mr. Krueger nominated Mrs. Magers for Vice President.**

**Mr. Bandy moved, seconded by Mrs. Magers, that the nominations be closed.**

**Roll call vote for vice president was taken as follows:**

<b>Mr. Bandy</b>	<b>-</b>	<b>Mrs. Stradley</b>
<b>Mr. Krueger</b>	<b>-</b>	<b>Mrs. Magers</b>
<b>Mrs. Magers</b>	<b>-</b>	<b>Mrs. Magers</b>
<b>Mr. Snow</b>	<b>-</b>	<b>Mrs. Stradley</b>
<b>Mrs. Stradley</b>	<b>-</b>	<b>Mrs. Magers</b>

**Mrs. Magers was elected Vice President by a vote of 3-2.**

Public comment was requested and the following responded:

Angela Ramseyer

- Spoke about concerns with the band program and its continued success. She also indicated concerns with the Band Director.

2013-01-0003

Mrs. Stradley moved, seconded by Mr. Bandy, that the Board approve the following standing authorizations:

- 2.1 Advances on Tax Settlements  
Authorize the Treasurer to secure advances from the County Auditors when funds are available and payable to the school district.
- 2.2 Investment of Interim Monies  
Authorize the Treasurer to invest interim monies as per Board Policy 6144 at the most productive interest rate whenever funds are available.
- 2.3 Payment of Bills  
Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as they are received and when the merchandise has been received in good condition.
- 2.4 Employment of Personnel  
Authorize the Superintendent to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.5 Resignation of Personnel  
Authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- 2.6 Employment of Treasurer's Office Personnel  
Authorize the Treasurer to employ Personnel as is needed. Any employment that exceeds 20 consecutive days in the same assignment is to be presented to the Board for approval at the next regular Board meeting.
- 2.7 Appointment of Purchasing Agent  
Authorize the Superintendent to serve as the Purchasing Agent for the school district.
- 2.8 Appointment of Federal Project Agent  
Authorize the Superintendent to serve as Agent of Federal Projects.

**2.9 Service Fund**

Authorize the establishment of a Service Fund in the amount of \$2.00 per student for a total of \$3,250 from the FY2013 appropriation #001-2310-410-001 to reimburse the Board members for necessary expenses incurred in carrying out their duties. For the purpose of establishing this Service Fund, the Board Certifies the number of students to be 1,625.

**2.10 General Fund Investment Earnings**

Any General Fund investment earnings in excess of \$40,000.00 in FY2013 will be transferred to the Special Projects Fund in FY2014.

**2.11 Official Newspaper**

The Board designates *The Utica Herald* as the Official Newspaper, pursuant to North Fork Local Board of Education Bylaw 0154.

**2.12 Payments Over Contract Amounts**

Authorize the Superintendent or his designee to approve payments over contract specified amounts when overtime is necessary. The Board authorizes the Treasurer to make said payment above contract amount for overtime that has been approved.

**2.13 Public Records Training**

Authorize the Treasurer to attend public records training in lieu of the Board Members.

**2.14 Regular Meeting Dates, Times, and Locations**

The Board establishes that it will meet the each month at 7:00 p.m. on the dates and at the locations listed on the following 2012 Board Meeting Calendar.

The Board establishes that it will meet each month at 7:00 p.m. on the dates and at the locations listed on the following 2013 Board Meeting Calendar.

**January 14 (Second Monday)**

Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**February 4 (First Monday)**

Utica Sr. High School Conference Room  
260 Jefferson Street  
Utica, Ohio 43080

**February 25**

Utica Jr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**March 18**

Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**April 15**

Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

**May 20**

Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

**June 17**

Utica Jr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**June 24 (Last Monday)**

Utica Sr. High School  
260 Jefferson Street  
Utica, Ohio 43080

**July 15**

Utica Sr. High School  
260 Jefferson Street  
Utica, Ohio 43080

**August 19**

Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

**September 16**

Newton Elementary School\*  
6645 Mount Vernon Road  
Newark, Ohio 43055

**October 21**

Morgan Grange  
Corner Morgan Center &  
Arrington Roads  
Utica, Ohio 43080

**November 18**

Utica Sr. High School\*  
260 Jefferson Street  
Utica, Ohio 43080

**December 16**

Utica Elementary School\*  
367 Church Street  
Utica, Ohio 43080

\* Board Question and Answer time and Building tour at 6:30 p.m./Board Meeting at 7:00 p.m.

**2.15 Finance Committee; Buildings and Grounds Committee; and Communications Committee Meeting Dates, Times, and Locations**

Approve the following meeting dates for the Finance Committee; Buildings and Grounds Committee; and the Communications Committee.

**FINANCE COMMITTEE**

District Administrative Office, 312 Maple Avenue, Utica, Ohio 43080  
5:00 p.m.

Monday	January 28	Monday	June 10
Monday	March 4	Monday	October 14
Monday	April 8	Monday	November 25
Monday	May 13		

**BUILDINGS AND GROUNDS COMMITTEE**

4:00 p.m.

Monday	January 28 Utica Jr. High School	Monday	August 26 Newton Elementary School
Monday	March 4 Utica Sr. High School	Monday	September 24 Utica Jr. High School
Monday	March 25 Newton Elementary School	Monday	October 28 Utica Sr. High School
Monday	April 29 Utica Elementary School	Monday	November 25 Utica Elementary School
Monday	May 13 District Administrative Office		

**COMMUNICATIONS COMMITTEE**

Utica High School Conference Room, 260 Jefferson Street, Utica, Ohio 43080  
2:30 p.m.

Monday	March 4	Monday	August 5
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Yea: Mrs. Stradley, Mr. Bandy, Mr. Krueger, Mrs. Magers, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

2013-01-0004

Mr. Bandy moved, seconded by Mrs. Magers, that the Board designate Robert Krueger to serve as Legislative Liaison to the Ohio School Boards Association and appoints Theresa Magers as alternate.

Yea: Mr. Bandy, Mrs. Magers, Mr. Krueger, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2013-01-0005

Mrs. Magers moved, seconded by Mr. Bandy, that the Board designate Robert Krueger to serve as Student Achievement Liaison to the Ohio School Boards Association for calendar year 2013.

Yea: Mrs. Magers, Mr. Bandy, Mr. Krueger, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

Public comment was requested and no one responded.

The president made the following board committee assignments:

Buildings & Ground Committee: Mr. Bandy, Chair  
Communications Committee: Mrs. Magers, Chair; Mr. Snow, Member  
Finance Committee: Mr. Snow, Chair; Mrs. Stradley, Member

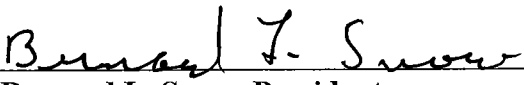
Mr. Bandy moved, seconded by Mrs. Stradley, that the meeting be adjourned.

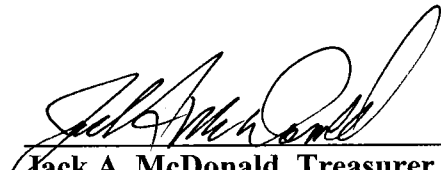
Yea: Mr. Bandy, Mrs. Stradley, Mr. Krueger, Mrs. Magers, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

Time: 7:22 p.m.

  
Bernard L. Snow, President

  
Jack A. McDonald, Treasurer

The North Fork Board of Education met in regular session on Monday, January 14, 2013 following the organization meeting at the Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The following members were present: Mr. Ben Bandy, Mr. Robert Krueger, Mrs. Theresa Magers, Mr. Bernard Snow, and Mrs. Lori Stradley.

The meeting was called to order by President Snow at 7:23 p.m.

**REPORTS:**

1. Superintendent's – Mr. Hartley
2. Treasurer's – Mr. McDonald
3. Committees'
  - a. Finance – Mr. Snow
  - b. Buildings and Grounds – Mr. Bandy
  - c. Communications – Mrs. Magers
4. Legislative Update – Mr. Hartley/ Mr. Bandy

**WORK SESSION:** None

Public comment was requested and the following responded:

**Mark Roy**

- Requested that board minutes be posted on the school website.
- Inquired with the Board as to what each Board Member has done to improve the education and reduce the costs in the last month.

**AGENDA ADJUSTMENTS:**

1. Item #6.3 was updated with correct date of certification and dollar amount.
2. Move Item #6.2 to after executive session.

Mrs. Stradley moved, seconded by Mr. Krueger, that the Board approve the waiving of reading and the approval of the minutes of the December 17, 2012, Regular Meeting.

Yea: Mrs. Stradley, Mr. Krueger, Mr. Bandy, Mrs. Magers, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.

2013-01-0006

Mr. Bandy moved, seconded by Mrs. Stradley, that the Board approve the following personnel actions:

**Certified**  
2.1 Approve the Licking County Educational Service Center Certificated Substitute List No. 7 for the 2012-2013 school year.

**Extra Service/Supplemental**  
2.2 Approve Fred Ford to provide services at Step 15 of the Transportation Supervisor scale of the Administrative Salary and Benefit Package while substituting for the Transportation Supervisor, effective January 2, 2013.

2.3 Approve the following volunteers for the 2012-2013 school year:

Andrew Bero

Kevin Hanes

Heather Smith

2.4 Approve Lisa Ritzer to receive a stipend in the amount of \$3,000.00 for the 2012-2013 school year for serving in the capacity of coordinator for the Virtual Learning Academy, per the NFEA Negotiated Agreement, Article 7, Paragraph III. B.

**Classified**  
2.5 Accept a letter of resignation from Balinda Fouty from the position of Cashier/Server, effective December 13, 2012.

2.6 Accept a letter of resignation from Lisa Grant from the position of Cashier/Server, effective January 4, 2013.

2.7 Approve the following employees to be removed from the Classified Substitute List for the 2012-2013 school year.

Candace Bryant

2.8 Approve the following employees to be included on the Classified Substitute List for the 2012-2013 school year.

Belinda Fouty

Yea: Mr. Bandy, Mrs. Stradley, Mr. Krueger, Mrs. Magers, Mr. Snow - 5.

Nay: -0.

The president ruled the motion carried.



2013-01-0007

Mrs. Magers moved, seconded by Mr. Bandy, that the Board approve the following personnel actions:

- 4.1 Appoint Scott Hartley, Superintendent, to represent the North Fork Local School District as a member of the Tax Incentive Revenue Council (TIRC) for the 2013 calendar year.
- 4.2 Authorize that persons who are residents of the North Fork Local School District requesting copies of the schedule of meetings, agenda, or notice of individual meetings receive such free of charge for calendar year 2013. Individuals wishing to receive these communications must submit a written request annually.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 4.4 Approve the financial reports for the Month of December, 2012-SM-2, financial report by fund, revenue accounts by fund/receipt code, budget accounts by fund/function object, check payment register, and investment transaction report.
- 4.5 Approve the Legal Assistance Fund Consultant Service Contract with the Ohio School Boards Association for the period of January 1, 2013, through December 31, 2013. This is an ongoing service at the cost of \$250.00.

Yea: Mrs. Magers, Mr. Bandy, Mr. Krueger, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

2013-01-0008

- 6.1 Mr. Snow moved, seconded by Mrs. Stradley to approve a Memorandum of Understanding with the North Fork Education Association for Article 3, Regular Teaching Duties.

Yea: Mr. Snow, Mrs. Stradley, Mr. Bandy, Mr. Krueger, Mrs. Magers - 5.

Nay: -0.

The president ruled the motion carried.

2013-01-0009

6.3 Mr. Bandy moved, seconded by Mrs. Magers, that the Board approve the following resolution:

**RESOLUTION REQUESTING CERTIFICATION  
OF ALTERNATIVE TAX RATES  
(R.C. 5748.02)**

WHEREAS, R.C. 5748.02 authorizes school districts to impose voter-approved income taxes upon their residents; and

WHEREAS, the School District is currently levying a one percent (1.00%) per annum income tax, approved by the voters of the School District on February 2, 2010 (the "Existing Income Tax") for the purpose of providing for the current operating expenses of the School District for a period of three (3) years, with the last year of collection being 2013; and

WHEREAS, a resolution declaring the necessity to raise additional School District revenue must be adopted and certified to the Tax Commissioner for the State of Ohio in order to permit the Board to consider the renewal of an income tax and to preserve the right to submit the question of levying such a renewal income tax to the electors of the School District at the election to be held May 7, 2013 (the "Election Date").

NOW, THEREFORE, BE IT RESOLVED and hereby determined by the Board of Education of the North Fork Local School District, Licking and Knox Counties, Ohio, that:

Section 1. The Board determines that it is necessary to renew the Existing Income Tax to raise annually the additional sum of \$1,800,000 for the purpose of providing for the current operating expenses of the School District (the "Income Tax").

Section 2. The income that shall be subject to the Income Tax is the taxable income of individuals as defined in Revised Code Section 5748.01(E)(1)(b).

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Tax Commissioner, not later than January 28, 2013, together with a request that the Tax Commissioner determine and certify to the Board the property tax rate that would have had to be imposed by the School District in the current year to produce the amount of money set forth above and the income tax rate that would have had to have been in effect for the current year to produce the amount of money set forth above.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Revised Code Section 121.22.

Yea: Mr. Bandy, Mrs. Magers, Mr. Krueger, Mr. Snow, Mrs. Stradley - 5.

Nay: -0.

The president ruled the motion carried.

**Mrs. Stradley moved, seconded by Mr. Bandy, that the Board go into Executive Session for the purpose of discussing:**

- 1. The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.**

**Yea: Mrs. Stradley, Mr. Bandy, Mr. Krueger, Mrs. Magers, Mr. Snow - 5.**

**Nay: -0.**

**The president ruled the motion carried.**

**Time: 7:46 p.m.**

**The Board took a 5-minute recess.**

**Mr. Bandy moved, seconded by Mrs. Magers, that the Board return to open session.**

**Yea: Mr. Bandy, Mrs. Magers, Mr. Krueger, Mr. Snow, Mrs. Stradley - 5.**

**Nay: -0.**

**The president ruled the motion carried.**

**Time: 9:50 p.m.**

**AGENDA ADJUSTMENTS:**

- 1. Remove Item #6.2 from the agenda.**

**Public comment was requested and no one responded.**

**Mr. Bandy moved, seconded by Mr. Krueger, that the meeting be adjourned.**

**Yea: Mr. Bandy, Mr. Krueger, Mrs. Magers, Mr. Snow, Mrs. Stradley - 5.**

**Nay: -0.**


**The president ruled the motion carried.**

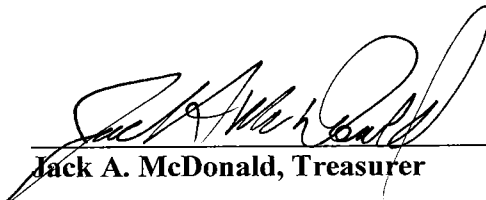
**Time: 9:51 p.m.**

**Next Meeting: February 4, 2013**

**Location: Utica Senior High School  
260 Jefferson Street  
Utica, Ohio 43080**

**Time: 6:30 p.m. Building Tour/Community Questions  
7:00 p.m. Regular Meeting**

  
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**Bernard L. Snow, President**

  
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**Jack A. McDonald, Treasurer**